

information and

be referred to?

## **Sudden Bereavement** These could Check all relevant include Critical policies Incident Policy. Headteacher to contact family to ensure the information the school has is correct and offer support. What space Who will be Identify any members of staff will be available to and students who could be used? support? most affected. Who is to Contact LA/Academy Trust and How and who do this? the parish/Diocese media officers. with will the news be shared? Who will inform Arrange a whole team briefing. staff who arrive Look at cover, support, sharing of later? procedures and relevant Does there information. need to be an addition to numbers? Are those covering well Break and lunchtime arrangements. prepared and briefed? Who is to do this? Assembly/Liturgy provision. Led by two members of staff. Are additional Should this be liturgies prepared in required, phase advance? year groups? Communication/Media. Who will take this role? Contact How will Diocese and information be shared and EC media advisers? End of day procedure. managed? Who will share What will be Whole staff debrief. What needs to

be put in place going forward?

shared with

parents?