

Continuing Professional Development Programme

2022 - 2023

Education
Commission
CATHOLIC DIOCESE OF SOUTHWARK



This booklet outlines the continuing professional development offer for 2022-2023 from the Education Commission. There are a range of training opportunities for those who govern, lead, teach and work at schools and colleges in the Archdiocese of Southwark.

All of our courses have at their heart, the Church's mission in education. Elements of Catholic formation will be included in full day and multi-day leadership courses at all levels.

Course bookings will open six weeks prior to the start date. Bookings close the morning of for Zoom courses and two days prior for in-person courses.

In addition to this centralised offer, individual schools or groups of schools may arrange for a member of our team to deliver a bespoke course tailored to context of individual schools or groups of schools. Please email sharondocherty@rcaos.org.uk for further details.

Autumn 2022

New to the Role of Chair of Governors

Wednesday 14th September 2022 5.30pm-7pm

Zoom £25

For: Governors

Leading the governing body of a school is an important role. This session will examine the role of working relationships between the Chair and Headteacher; discuss the importance of training for all governors; develop the governing body as a team; look at the governance expectations of both Ofsted and the Catholic Schools Inspection framework; provide practical advice on agendas, committees and meetings; remind the Chairs of the Archbishop's decrees.

Welcome to Headship in our Catholic Schools (Part One)

Tuesday 20th September 2022 4pm-6pm

Zoom Free

For: New Headteachers - by invitation only

A course for those who are new to headship across all phases in Southwark Diocese. This first session is a general introduction to the many ways the Education Commission supports the Catholic schools and colleges.

Early Years in the Catholic School (Part One) Prayer and Liturgy

Wednesday 21st September 2022 3.30pm-5pm

Zoom £25

For: Those responsible for teaching Early Years

Praying with young children comes with great rewards and challenges. This short course will provide Early Years Foundation Stage teachers and teaching assistants the skills, techniques and resources which will support them in planning prayer and liturgy for the children they work with.

Planning for Catholic School Inspections

Thursday 22nd September 2022 3.30pm-5pm

Zoom £25

For: Headteachers, Religious Education Subject Leaders and Governors

The Catholic School Inspection (CSI) Framework becomes mandatory nationally from September 2022 and all Catholic schools will be inspected under this new framework. This course will help participants to understand the implications of the new CSI evaluation schedule for their school. It will provide an overview of the key changes in the new framework and will help schools in their preparation. It will outline what will be

required of all stakeholders during the inspection. It will also look at the school self-evaluation process and gathering evidence.

Welcome to Headship in our Catholic Schools (Part Two)

Wednesday 28th September 2022 4pm-6pm

Zoom Free

For: New Headteachers - by invitation only

A course for those who are new to headship across all phases in Southwark Diocese. This second session, will focus on the headteacher's role in securing the Catholic character of the school. Each area of the Catholic Schools Inspection (CSI) Framework will be looked at in detail.

Leading Religious Education and Collective Worship in the Catholic School (Part One)

Tuesday 27th September 2022 9.30am-4pm

In-person Orpington £125

For: Recently appointed Religious Education leads in a Primary School

This is day one of a 3-day course which will support those who have been appointed since September 2019 to develop the skills necessary to lead these areas in a Catholic primary

school. The morning session will be an in-depth look at the role of the Religious Education and Collective Worship Lead within a Catholic primary school. The afternoon session will be dedicated to understanding the Religious Education Curriculum Directory and curriculum mapping. Delegates will split into scheme specific groups.

New to Governorship in a Catholic School or Academy

Tuesday 4th October 2022 4pm-5.30pm

Zoom £25

For: New Governors

Governing a Catholic school is a role building on the rich heritage of Catholic education within a local community. It is a significant responsibility. This course is essential for all foundation governors in understanding their role. This session will cover:

- Why have Catholic schools;
- The legal aspects of Catholic schools;
- Catholic Life & Mission of the school;
- Catholic School Inspection (CSI);
- Governance Structure – Academy & Voluntary Aided schools;
- Code of Conduct;
- Process for Leadership appointments;
- School admission responsibilities;
- Being an effective governor.

Welcome to Headship in our Catholic Schools (Part Three)

Thursday 6th October 2022 4pm-6pm

Zoom Free

For: New Headteachers - by invitation only

A course for those who are new to headship across all phases in the Southwark Diocese. This third session will look at the Headteacher's role in regard to the buildings and property of the school.

Teaching Religious Education in the Catholic Primary School: Planning & Assessment in 'Come and See'

Monday 10th October 2022 3.30pm-5pm

Zoom £25

For: Those responsible for teaching 'Come and See' content in primary schools

This course will support the planning and delivery of lessons within primary schools who use the 'Come and See' programme and materials.

New to Catholic Schools

Tuesday 11th October 2022 9.30am-4pm

Zoom £100

For: Early Career Teachers and experienced teachers who are new to Catholic Primary Schools

This full day course is an introduction to the distinctiveness of Catholic schools and the Church's mission in education. Delegates will attend sessions on Catholic Life and Mission; teaching of curriculum Religious Education; Prayer and Liturgy within the school day.

New to Governorship in a Catholic School or Academy

Wednesday 12th October 2022 5.30pm-7pm

Zoom £25

For: New Governors

Governing a Catholic school is a role building on the rich heritage of Catholic education within a local community. It is a significant responsibility. This course is essential for all foundation governors in understanding their role. This session will cover:

- Why have Catholic schools;
- The legal aspects of Catholic schools;

- Catholic Life and Mission of the school;
- Catholic School Inspection (CSI);
- Governance Structure – Academy & Voluntary Aided schools;
- Code of Conduct;
- Process for Leadership appointments;
- School admission responsibilities;
- Being an effective governor.

Chaplaincy Diocesan Day

Thursday 13th October 2022 9.30am-3pm

Cowderoy Room, Amigo Hall £125

For: Those with Chaplaincy responsibilities in the Catholic School

This full day course will support the planning for and delivery of Catholic Social Teaching within the chaplaincy context. We will look at the application of Catholic Social Teaching in schools and colleges. We will explore the strategies for the development of faith and Catholic Social Teaching.

Teaching in the Catholic Primary School: Planning and Assessment in 'The Way, the Truth & the Life'

Wednesday 19th October 2022 3.30pm-5pm

Zoom £25

For: Those who teach Religious Education using The Way, the Truth & The Life

This course will support the planning and delivery of lessons within schools who use 'The Way, the Truth and the Life' programme and materials.

Buildings Termly Update Meeting

Thursday 3rd November 2022 2pm-3pm

Zoom Free

For: Headteachers, School Business Managers & Estate Management

Autumn term drop-in session. The Buildings Team will provide any important updates from the Department for Education (DFE), Local Authorities and will answer questions brought by delegates.

Headteachers Conference

Thursday 10th November 2022 &
Friday 11th November 2022

Ashford International Hotel - Prices to be confirmed

For: Headteacher's

The theme for this year's Headteachers Conference is 'What it means to be a Catholic School in the 21st Century'. The Conference will open with a Mass celebrated by Archbishop John Wilson. Archbishop John will lead the first day. A full agenda will be shared once other speakers are confirmed.

Primary Religious Education Leads Meetings

Tuesday 15th November 2022 2pm-4pm
Wednesday 23rd November 2022 2pm-4pm
Thursday 24th November 2022 2pm-4pm
Zoom £25

For: Primary Religious Education Leaders

Primary RE Leads Briefings: autumn series. This is an opportunity to receive updates from Religious Education Advisers about: news from the national Religious Education scene; developments on the *Religious Education Catholic Directory*; updates on Catholic School Inspection and sharing of good practice. We hope that all schools are represented at one of the three sessions. The agenda will be identical at each one.

Aspiring Headteachers Day One: Leading a Catholic School

Wednesday 16th November 2022 10pm-4pm

In-person Orpington £125

For: Deputy Headteachers and Assistant Headteachers who are considering applying for Headteacher positions within the next two years

This is day one of a 2-day course for those who are considering applying for headship posts. Day one will include the following sessions: the core principles of Catholic School Leadership; the vision and mission of Catholic schools;

maintaining Catholic ethos in the current educational climate and being the lead Catholic in the school.

**Early Years in the Catholic School (Part Two)
Engaging the 3-5s in Religious Education**

Thursday 17th November 2022 3.30pm-5pm

Zoom £25

For: Those responsible for teaching Early Years

This course will support Early Years Foundation Stage teachers in planning and delivering content for the 'Come & See' scheme of work to their young pupils. Delegates will be provided with a toolkit of resources and ideas.

Introduction to the CCRS

Friday 18th November 2022 2pm-3pm

Zoom Free

For: Any members of school staff who do not hold the qualification or an equivalent

This short session is an introduction to the Catholic Certificate in Religious Studies (CCRS). The CCRS is a knowledge-based, internationally recognised qualification that provides participants with an understanding of the teachings of the Catholic faith. This session will help participants understand

how the CCRS can support the Catholic Life and Mission of schools and colleges.

Secondary Religious Education Leaders Meetings

Monday 21st November 2022 2pm-4pm

Tuesday 22nd November 2022 2pm-4pm

Wednesday 30th November 2022 2pm-4pm

Zoom or Teams £25

For: Secondary Heads of Religious Education

Heads of RE Briefings: autumn series

This is an opportunity to receive updates from RE Advisers about: news from the national RE scene; developments on the *Religious Education Curriculum Directory*; updates on Catholic School Inspection and sharing of good practice. We hope that all schools are represented at one of the three sessions. The agenda will be identical at each one.

**Leading Religious Education & Collective Worship
in the Catholic School (Part Two)**

Tuesday 6th December 2022 10am-4pm

In-person Orpington £125

For: Recently appointed Religious Education leads in a Primary School

This is day two of a 3-day course which will support those who have been appointed to the post of RE Subject Leader since September 2019.

The morning session will focus on using the Age-Related Standards issued by the Catholic Education Service (CES) and the End of Year Progress Descriptors issued by the Education Commission to assess pupils and ensure progress. It will include time for the moderation of pupils' work in all phases. The afternoon session will focus on the process of monitoring and evaluating Religious Education across the school. Delegates will observe and discuss pre-recorded lessons. They will have the opportunity to give feedback based on those observations.

Spring 2023

Writing a Self-Evaluation Document for Primary and Secondary Schools

Thursday 12th January 2023 3.30pm-5pm

Zoom £25

**For: Headteachers, Religious Education Subject Leaders
and Governors**

Self-evaluation is an essential part of school development, with the self-evaluation documentation being a significant source of evidence for school improvement. The documentation will provide an insight into how the school reviews its own work on the three judgement areas (Catholic Life & Mission; Religious Education; Collective Worship). This course is designed for those who have responsibility for the self-evaluation documentation. There will be a focus on the clarity of the information and evidence of impact. The new CSI framework offers a voluntary self-evaluation document for schools to use if they wish. Schools may use their own format or documents.

Romero Award - Towards Developer Award

Tuesday 17th January 2023 2pm-5pm

Zoom £60

For: Members of the Senior Leadership Team

The Romero Award Scheme is a way for schools to celebrate and develop their Catholic Life and Mission. Striving for the Participator, Developer and Innovator levels will inspire Catholic schools and colleges to become communities that not only promote social justice but also ones in which these teachings are lived out daily.

New to the Role of Chair of Governors

Wednesday 18th January 2023 5.30pm-7pm

Zoom £25

For: Governors

Leading the governing body of a school is an important role. This session will examine the role of working relationship between Chair and Headteacher; discuss the importance of training for all governors; develop the governing body as a team; look at the expectations of both Ofsted and the Catholic Schools Inspection frameworks; provide practical advice on agendas, committees and meetings; remind the Chairs of the Archbishop's decrees.

Introduction to Managing School Buildings & Good Estate Management

Thursday 19th January 2023 2pm-5pm

Zoom £50

For: Headteachers, Chairs of Governors, and those with responsibility for Estate Management

In this course, delegates will look at the following: Statlog; SCA funding; compliance; decarbonisation; green initiatives funding, including solar panels; and issues in regard to boundaries.

Catholic Life & Mission in the Catholic Schools Inspection Framework

Tuesday 24th January 2023 6pm-7.30pm

Zoom £25

For: Governors

The new Catholic School Inspection Framework invites schools to re-evaluate the call of their vision and mission. The framework evaluates how pupils 'actively participate in those activities which reflect the life and mission of the school and the service it offers to the community'. This course will support governors in understanding the importance of why the school's Catholic Life and Mission must underpin all aspects of school life.

New to Governorship in a Catholic School or Academy

Wednesday 25th January 2023 2pm-5pm

Zoom £25

For: New Governors

Governing a Catholic school is a role building on the rich heritage of Catholic education within a local community. It is a significant responsibility. This course is essential for all foundation governors in understanding their role. This session will cover:

- Why have Catholic schools;
- The legal aspects of Catholic schools;
- Mission and Catholic Life of the school;
- Catholic School Inspection (CSI);
- Governance Structure – Academy & Voluntary Aided schools;
- Code of Conduct;
- Process for Leadership appointments;
- School admission responsibilities;
- Being an effective governor.

**Aspiring to Headship Day Two:
Application to Interview**

26th January 2023 10am-4pm

In-person Orpington £125

For: Deputy Headteacher's & Assistant Headteacher's who are considering applying for Headteacher positions within the next two years

This is day two of a 2-day course. Delegates will attend sessions on how to structure an application form; writing a supporting statement; preparing for possible tasks; and

interview techniques.

Governors Conference - Academisation

Saturday 28th January 2023 9.30am-2.30pm

Zoom £75

For: Governors

The theme of this Governance Conference will be the academisation of the Catholic schools within Southwark Diocese. It will include the views of the Department for Education (DfE), Catholic Education Service (CES) and the diocesan view on academies. Discussions will revolve around considerations governing bodies may wish to take into account before deciding on the best way forward for their school. There will be an opportunity to meet virtually with Chief Executive Officers and Financial Directors of Catholic MATs in Southwark Diocese.

**New to Governorship in a
Catholic School or Academy**

Monday 30th January 2023 4pm-5.30pm

Zoom £25

For: New Governors

Governing a Catholic school is a role building on the rich heritage of Catholic education within a local community. It is a significant responsibility. This course is essential for all

foundation governors in understanding their role. This session will cover:

- Why have Catholic schools;
- The legal aspects of Catholic schools;
- Mission and Catholic Life of the school;
- Catholic School Inspection (CSI);
- Governance Structure – Academy & Voluntary Aided schools;
- Code of Conduct;
- Process for Leadership appointments;
- School admission responsibilities;
- Being an effective governor.

Catholic Life & Mission in the Catholic School

Wednesday 1st February 2023 3.30pm-5pm

Zoom £25

For: Headteachers, Religious Education Subject Leaders & Governors

The new Catholic School Inspection Framework invites schools to re-evaluate the call of their vision and mission. The framework evaluates how pupils 'actively participate in those activities which reflect the life and mission of the school and the service it offers to the community'. This course will support school leaders in understanding the importance of why the school's Catholic Life and Mission must underpin all aspects of school life. Guidance will be given on how to conduct audits

of the specific mission and charism of the school. Practical strategies for addressing areas for development which emerge from the audits will be provided.

Planning for Catholic School Inspections

Tuesday 7th February 2023 3.30pm-5pm

Zoom £25

For: Headteachers, Religious Education Subject Leaders & Governors

Preparation for the Catholic School Inspection (CSI) Framework. The Catholic School Inspection Framework becomes mandatory nationally from September 2022 and all Catholic schools will be inspected under this new framework. This course will help participants to understand the implications of the new CSI evaluation schedule for their school. It will provide an overview of the key changes in the new framework and will help schools in their preparation. It will outline what will be required of all stakeholders to engage with inspectors during the inspection, the school self-evaluation document and gathering evidence.

Primary Religious Education Leaders Conference

Thursday 9th February 2023

Friday 10th February 2023

Aylesford Priory - Prices to be confirmed

For: Primary Religious Education Leaders

This 2-day residential conference is for those who lead Religious Education in Catholic primary schools. Sessions will include developments in the Religious Education curriculum; teaching and learning in Religious Education; prayer and liturgy; there will be input on using materials from some of our charity partners and time will be set aside for personal spiritual reflection.

Secondary Religious Education Leaders Meetings

Monday 27th February 2023 2pm-4pm

Tuesday 28th February 2023 2pm-4pm

Thursday 2nd March 2023 2pm-4pm

Zoom £25

For: Secondary Heads of Religious Education

Heads of RE Briefings: spring series

This set of meetings is an important part of our regular communication with Religious Education leaders. It is an opportunity to receive updates on national developments in Religious Education, share interesting practice and discuss the implementation of the Bishops' *Religious Education Curriculum Directory*. We hope that all schools are represented at one of the three sessions. The agenda will be identical at each one.

Collective Worship in the Catholic Schools Inspection Framework

Tuesday 7th March 2023 3.30pm-5pm

Zoom £25

For: Members of the Senior Leadership Team & Chaplains

This course focuses on the importance of the provision for prayer and liturgy. Delegates will look at the stages of faith formation across all phases; explore ways pupils can be nurtured and developed in leading prayer and liturgy; how schools can offer pupils experience of planning prayer. We will discuss the importance of a chaplaincy provision and how that might look in different phases. Practical ideas for monitoring prayer and liturgy will be provided.

Buildings Termly Update Meeting

Thursday 9th March 2023 2pm-3pm

Zoom Free

For: Headteachers, School Business Managers & Estate Management

Spring term drop-in session. The Buildings Team will provide any important updates from the Department for Education (DFE) and Local Authorities and will answer questions brought by delegates.

Collective Worship in the Catholic Schools Inspection Framework

Tuesday 14th March 2023 6pm- 7.30pm

Zoom £25

For: Governors

This course focuses on the development of a whole school approach to the provision of prayer and liturgy. Delegates will examine the monitoring of collective worship and the quality of provision for chaplaincy. They will explore the ways in which prayer and liturgy influence the curriculum and the wider life of the school. We will also consider the centrality of prayer and liturgy to the life of the school across a range of evidence sources.

Leading Religious Education & Collective Worship in the Catholic School (Part Three)

Wednesday 15th March 2023 10am-4pm

In-person Orpington £125

For: Recently appointed Religious Education leads in a Primary School

This is day three of a 3-day course which will support those who have been appointed since September 2019 to develop the skills necessary to leading these areas in the Catholic

primary school. The morning session will focus on how to lead whole school initiatives and will include case studies, presented by experienced leaders of Religious Education. The afternoon session will include the development of action plans and creating reports for stakeholders.

Catholic Social Teaching Conference

Tuesday 21st March 2023 9.30am-4pm

Amigo Hall £125

For: Members of the Senior Leadership Team & Religious Education Leads

This 1-day conference will further explore Catholic Social Teaching and the Mission of the Catholic school. Pope Francis challenges us to build a better, more just and peaceful world. This conference will provide delegates with a greater understanding of the theological underpinnings of 'Fratelli Tutti' as well as practical ways to truly live it out within their schools.

Religious Education in the Catholic Schools Inspection Framework

Wednesday 22nd March 2023 3.30pm-5pm

Zoom £25

For: Members of the Senior Leadership Team & Religious Education leaders

This course will explore the implications of the Catholic School Inspection Framework on Religious Education in our schools. It will also provide an overview of the new *Religious Education Curriculum Directory*, the Age-Related Expectations for Religious Education and the main recommended resources used within Southwark Diocese.

Religious Education in the Catholic Schools Inspection Framework

Tuesday 28th March 2023 6pm-7.30pm

Zoom £25

For: Governors

This course will explain the implications of the Catholic Schools Inspection Framework for governors of schools. It will also provide an overview of the new *Religious Education Curriculum Directory*, the Age-Related Expectations for Religious Education and the main recommended resources used within Southwark Diocese. We will look at the role of governors with regard to resourcing and evaluating curriculum Religious Education.

Summer 2023

Relationships & Sex Education in Catholic Schools: Policy, Roles and Responsibilities for Governors

Thursday 4th May 2023 5.30pm-7pm
Zoom £25

For: Governors

This course will look at the different roles of governors in ensuring that the Relationships and Sex Education provision within the Catholic school meets both DfE and Church requirements.

New to Governorship in a Catholic School or Academy

Wednesday 10th May 2023 4pm-5.30pm

Zoom £25

For: New Governors

Governing a Catholic school is a role building on the rich heritage of Catholic education within a local community. It is a significant responsibility. This course is essential for all foundation governors in understanding their role. This session will cover:

- Why have Catholic schools;
- The legal aspects of Catholic schools;
- Mission and Catholic Life of the school;

- Catholic School Inspection (CSI);
- Governance Structure – Academy & Voluntary Aided schools;
- Code of Conduct;
- Process for Leadership appointments;
- School admission responsibilities;
- Being an effective governor.

New to Governorship in a Catholic School or Academy

Thursday 18th May 2023 5.30pm-7pm

Zoom £25

For: New Governors

Governing a Catholic school is a role building on the rich heritage of Catholic education within a local community. It is a significant responsibility. This course is essential for all foundation governors in understanding their role. This session will cover:

- Why have Catholic schools;
- The legal aspects of Catholic schools;
- Mission and Catholic Life of the school;
- Catholic School Inspection (CSI);
- Governance Structure – Academy & Voluntary Aided schools;
- Code of Conduct;
- Process for Leadership appointments;
- School admission responsibilities;
- Being an effective governor.

Primary Religious Education Leaders Meetings

Tuesday 6th June 2023 2pm-4pm

Wednesday 14th June 2023 2pm-4pm

Thursday 22nd June 2023 2pm-4pm

Zoom £25

For: Primary Religious Education Leaders

Primary Religious Education Leads Briefings: summer series. This is an opportunity to receive updates from RE Advisers about: news from the national Religious Education scene; developments on the RECD; updates on Catholic School Inspection and sharing of good practice. We hope that all schools are represented at one of the three sessions. The agenda will be identical at each one.

New to the Role of Chair of Governors

Wednesday 7th June 2023 2pm-4pm

Zoom £25

For: Governors

Chairs of governors play an important role in leading the governing body. This session will examine the role of chair and relationship with the Headteacher; look at team work and training issues; examine Ofsted and the expectations of the governing body in respect of Catholic school inspections; provide practical advice on agendas, committees and meetings; remind the Chairs of the Archbishop's decrees.

Scripture & Art

Tuesday 13th June 2023 9.30am-4pm

In-person Orpington £125

For: Primary Religious Education Leads

This full day course will examine the link between Sacred Scripture and art. The morning session will look at how to enhance pupils' experience of Religious Education. Delegates will have an afternoon session on incorporating religious art into Prayer and Liturgy.

Secondary Religious Education Leaders Conference

Wednesday 21st June 2023 9.30am-4pm

In-person Orpington - Prices to be confirmed

For: Secondary Religious Education leads

This conference will provide an opportunity to work with Heads of RE from across Southwark Diocese. Sharing interesting practices, ideas and resources. The keynote session will be about 'Religious Education in the Catholic School Inspection Framework'. There will also be updates on a range of matters impacting on Heads of RE.

Buildings Termly Update Meeting

Tuesday 28th June 2023 2pm-3pm

Zoom Free

For: Headteachers, School Business Managers & Estate Management

Summer term drop in-session. The Buildings Team will provide any important updates from the Department for Education (DFE) and Local Authorities and will answer questions brought by delegates.

Moderation Sessions

Tuesday 5th July 2023 2pm-4pm
Wednesday 6th July 2023 2pm-4pm

In-person Orpington Free

For: Religious Education leads in primary schools

We are offering two opportunities to work with colleagues on the moderation of work. The session will be repeated so there is only a need to attend one. To ensure the best outcomes, it is our intention to provide a range of materials for moderation. These will be provided by a number of schools and the results of the moderation, will be included in a pack to be offered to attendees after the sessions. It is our intention to focus on Years 3 and 4. We look forward to welcoming as many of you as possible to one of these sessions.

Bookings for the sessions in this booklet will open 6 weeks prior.

All bookings must be made via our website.

www.rcaoseducation.org.uk/et

Our finance officer will email invoices to schools.

Education
Commission
CATHOLIC DIOCESE OF SOUTHWARK

