

Job description: Class Teacher

Job details

Hours: Contract type: Part time - Tuesday, Wednesday and Thursday

Reporting to: Key Stage Leader / Headteacher

Responsible for: Teaching and Learning

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of **ALL** pupils in the class
- Set high expectations which inspire, motivate and challenge **ALL** pupils in the class
- Promote good progress and outcomes by **ALL** pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- Follow the schools Behavior Policy

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching and learning
- Take part in the appraisal and professional development of others, where appropriate

Communication

- Communicate effectively with all other staff members in a professional way.
- To hold professional conversations with colleagues and be prepared to be held to account and to hold others to account.
- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective, positive, professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Deploy resources delegated to them

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

Person specification

CRITERIA	QUALITIES	
Qualifications and experience	<ul style="list-style-type: none"> • Degree 	E
	<ul style="list-style-type: none"> • Qualified teacher status 	E
	<ul style="list-style-type: none"> • Successful primary teaching experience 	E
Skills and knowledge	<ul style="list-style-type: none"> • Knowledge of the National Curriculum 	E
	<ul style="list-style-type: none"> • Knowledge of effective teaching and learning strategies 	E
	<ul style="list-style-type: none"> • A good understanding of how children learn 	E
	<ul style="list-style-type: none"> • Ability to adapt teaching to meet pupils' needs 	E
	<ul style="list-style-type: none"> • Ability to build effective working relationships with pupils 	E
	<ul style="list-style-type: none"> • Knowledge of guidance and requirements around safeguarding children 	E
	<ul style="list-style-type: none"> • Knowledge of effective procedures for managing and promoting positive behaviour 	E
	<ul style="list-style-type: none"> • Good ICT skills, particularly using ICT to support learning 	E
	<ul style="list-style-type: none"> • Experience with working with the children with SEND and the ability to adapt teaching and learning as appropriate for children with additional needs 	E
	<ul style="list-style-type: none"> • Insight and understanding of the importance of engaging, relevant and creative curriculum that inspires motivates learnings to make progress and achieve high standards. 	E
	<ul style="list-style-type: none"> • Good understanding of the importance of good communication between professionals and parents and how information sharing is vital. 	E
Personal qualities	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school and Trust 	E
	<ul style="list-style-type: none"> • Ability to develop good personal relationships within a team; making an effective contribution to high morale. 	E
	<ul style="list-style-type: none"> • High expectations for children's attainment and progress 	E
	<ul style="list-style-type: none"> • Ability to work under pressure and prioritise effectively 	E
	<ul style="list-style-type: none"> • Commitment to maintaining confidentiality at all times 	E
	<ul style="list-style-type: none"> • Commitment to safeguarding and equality 	E